



Dear Parents,

Welcome to Penguin Project McLean County. We are now on the journey that will take us all the way through the final curtain on June 4th!

Applications and Photos - Artists ages 10 – 24 and mentors ages 12 – 24 may apply to be part of the program. Applications are due to Penguin Project at the Bloomington Parks, Recreation & Cultural Arts Office, 115 E. Washington St., #103, Bloomington by February 15th. NO applications will be accepted after this date. You may also scan the application and email it to the Penguin gmail account: penguinprojectmclean@gmail.com

Rehearsals - We meet Tuesday and Thursday evenings through the first week of May at Lincoln Leisure Center. Mentors start at 6:15 pm and artists start at 6:30 pm. Rehearsal goes until 7:45 pm. As we get closer to opening night, we will increase our rehearsals to three nights and then five nights the week of the show. We also rehearse later than 7:45 pm. **Carefully look at the schedule, times gradually increase.** Rehearsals will move to Stroud Auditorium the middle of May. **No one should arrive before 6:00 pm at Lincoln Leisure Center. Participants need to be supervised by their parent until they are with Penguin staff.**

Penguin Project will not rehearse if Unit 5 is closed due to weather related issues.

Mentor Only Rehearsals - Periodically we will have mentor only rehearsals. This will be a separate evening, not in place of a Penguin rehearsal. We not only want our mentors to have the opportunity to have confidence with their artist's materials, we want an opportunity to get to know them better. Thursday, Feb. 23 will be the first Mentor Only Rehearsal. We added some extras this year based on 2016 feedback, these will be flexible and can be cancelled if not needed.

Parents at rehearsals – We invite parents to join in the fun! It will aid in your child's learning if you know the songs and dances so you can help them rehearse at home.

PARENT MEETING - There will be a Parent Meeting on March 2 at 6:30 pm at Lincoln Leisure Center. Parents of both artists and mentors who are under 18 years of age need to attend the meeting. Lots of information will be distributed at that time.

NEW WEBSITE AND FACEBOOK –

Updates will be on the website which is: www.penguinprojectmclean.org

Like Us on Facebook: Penguin Project McLean County

Email us at: penguinprojectmclean@gmail.com

Very best regards,

Your administrative team: Barb Wells and Dee Wilson

CODE OF CONDUCT

Participant Guidelines

Equal Access – No participant shall on the basis of race, gender, creed, national origin or disability be denied equal access to programs, activities, services or benefits or be limited in the exercise of any right, privilege, advantage or opportunity.

Behavior – Artists and mentors are expected to exhibit appropriate behavior at all times. The following guidelines have been developed to make rehearsals and shows safe and enjoyable for all participants. Additional rules may be developed for as deemed necessary by staff. Participants shall:

- Show respect to all artists, mentors and staff.
- Refrain from using foul language.
- Refrain from causing bodily harm to other artists, mentors, or staff.
- Show respect for equipment, supplies and facilities.

Discipline – A positive approach will be used. The Penguin Project of McLean County reserves the right to dismiss an artist or mentor. Each situation will be evaluated on its own merit.

ATTENDANCE POLICY

Because theatre is a team effort, regular attendance is crucial - - not only to the overall production, but also in the quality of the experience for all participants. Therefore the following attendance policy will be strictly adhered to for all Penguin Project of McLean County artists and mentors.

We know that life can get busy, and blending schedules can be a challenge. Please notify penguinprojectmclean@gmail.com if you are unable to attend rehearsal for any reason so that your absence can be excused. Individuals with more than three absences without prior notice may be moved to a chorus role.

Attendance is MANDATORY DURING THE FINAL TWO WEEKS OF REHEARSALS.

If you know in advance that you will have school related conflicts, such as orchestra or graduation, please notify us as soon as possible.

*Please note: Excessive conflicts will directly affect the amount of participation you will be given, due to your time constraints.

ALL COMMUNICATION IS ONLY TO BE THROUGH:

PENGUINPROJECTMCLEAN@GMAIL.COM